

Carbon Reduction Plan

Supplier name: Sutcliffe Projects Limited

Publication date: 31st October 2025

Commitment to achieving Net Zero

Sutcliffe Projects Limited is committed to achieving Net Zero emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 1 st September 2023 – 31 st August 2024
Additional Details relating to the Baseline Emissions calculations.
<p>Sutcliffe reports GHG emissions in accordance with the ISO 14064:1-2018 and GHG Emissions Protocol Accounting and Reporting Standards.</p> <p>The International Organisation of Standardisation (ISO) created the ISO 14064 standard in 2006, updating in 2018 to specify the principles and requirements at the organisational level for the quantification and reporting of greenhouse gas (GHG) emissions and removals. It includes requirements for the design, development, management, reporting and verification of an organization's GHG inventory.</p> <p>The "Greenhouse Gas Protocol - Corporate Accounting and Reporting Standard" (GHG Protocol, 2011) developed in a partnership of the World Business Council for Sustainable Development (WBCSD) and the World Resource Institute (WRI) follow a similar methodology mirroring those of the ISO standard.</p> <p>By using the two most widely recognised and used emission standards in the world, Sutcliffe ensure all measurements, calculations and subsequent offsetting are completed to the most regulated and accurate standards possible, in conjunction with an independent carbon assessor.</p>

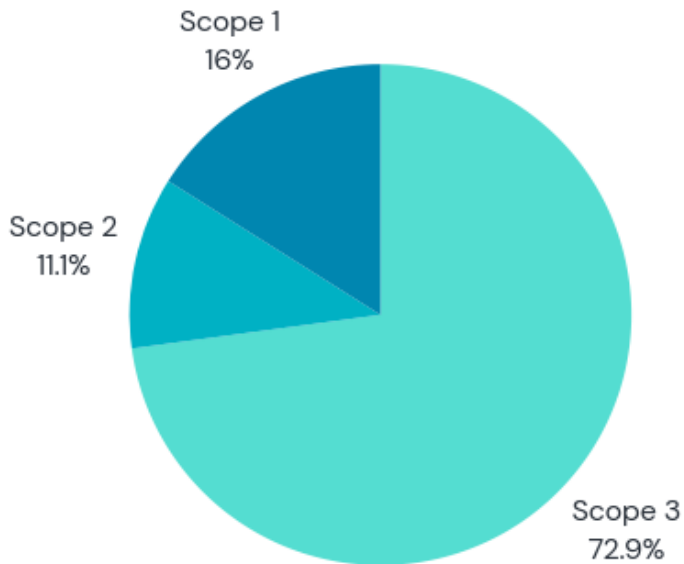
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	11.94
Scope 2	9.52
Scope 3 (Included Sources)	68.63
Total Emissions	90.09

Current Emissions Reporting

Reporting Year: 1st September 2024 – 31st August 2025	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	13.02
Scope 2	9.52
Scope 3 (Included Sources)	59.15
Total Emissions	81.19

Sutcliffe Projects Limited Carbon (GHG) Emissions

Reporting Period - 01/09/24 - 31/08/25



13.02

Scope 1
Direct Emissions

9.02

Scope 2
Energy Indirect

59.15

Scope 3
Indirect Other

Total
Carbon
Footprint

81.19 tCO₂e

GHG Emissions 2024/25 - 81.19 tCO₂e
GHG Emissions per FTE - 1.33 tCO₂e
GHG Emissions per £1m - 12.49 tCO₂e

Completed October 2025

Emissions Reduction Targets

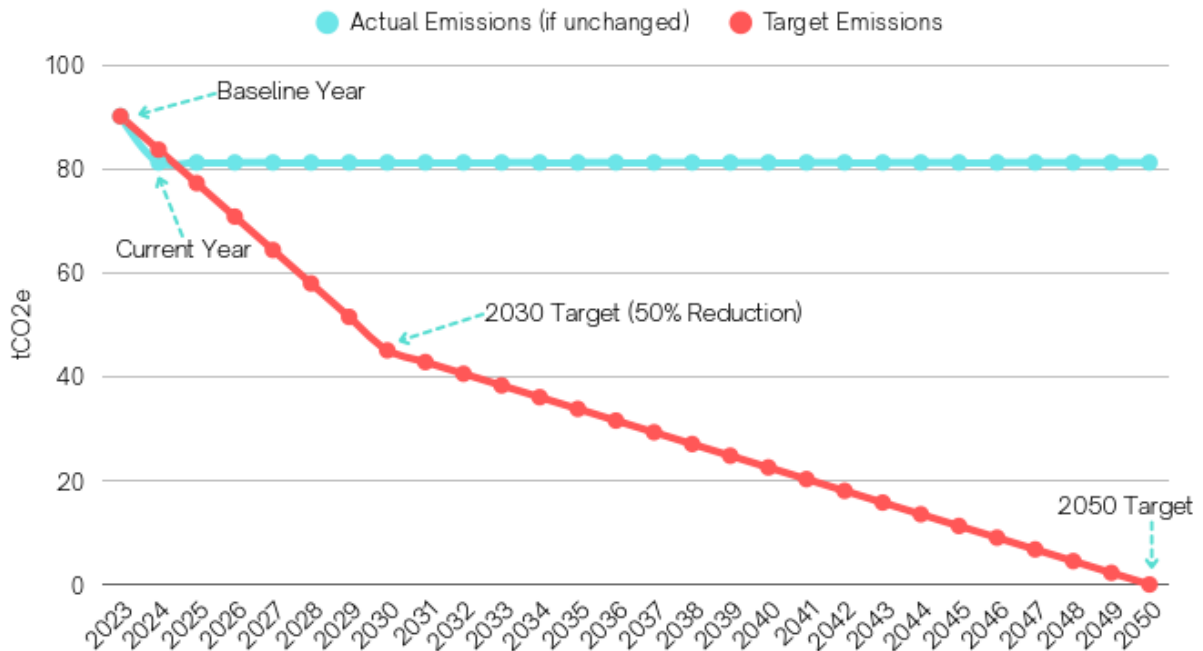
In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets:

To achieve a 50% reduction in emissions by 2030, Sutcliffe will reduce its emissions by 45.04 tCO₂e from the 'Baseline' (first year) assessment by 2030. This will require a reduction of 7.14% (6.43 tCO₂e) per year from the 'Baseline' (2024) assessment of the organisation. We are on track to achieve this, as the carbon emissions reduction has been 9.9% in 2025 (second year).

A further reduction of 2.5% (2.25 tCO₂e) each year is then required in order to achieve Net Zero.

Should significant changes to the business size and structure occur in the future we will amend the 'baseline' assessment year, as well as look at intensity values (tCO₂e per million turnover, FTE or other metric), to further track and implement reduction strategies.

Progress against these targets can be seen in the graph below:



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed and implemented since the 2023-24 baseline assessment.

Carbon reduction initiatives implemented to date:

- Continued certification to ISO 14001: Environmental Management Systems (EMS)
- Sutcliffe electric company car policy
- Flexible working policy
- Virtual meetings policy
- Implementation of Sutcliffe benefits portal including season ticket loans for public transport
- Carbon literacy training
- Carbon Neutral accreditation achieved through verified carbon offset certification

In the future we hope to implement further measures such as:

- Net zero commercial vehicle policy
- Installation of Air Source Heat Pumps at Sutcliffe head office
- Further roll out of carbon training to all staff
- Zero carbon supply chain collaboration initiative

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.

Signed on behalf of the Supplier:



Sean Keyes
CEO
Sutcliffe

Date: 31/10/2025

¹ <https://ghgprotocol.org/corporate-standard>

² <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³ <https://ghgprotocol.org/standards/scope-3-standard>